

Fallon Parent Faculty Club Meeting
Monday, November 13, 2017
Meetings: Second Monday of each month at 6:30pm

Attendees:

Board Members: Jennifer, Barna, Gloria, Seema, Karen, Stephanie, Sheri

Absent: Mary, Lindy, Tammy, Shazia, Mari

Community Members: none

Agenda

- I. **Call meeting to order: Welcome and Introduction** - Seema and Mary
Called to order by Seema at 6:35 PM
- II. **Action Items and approval of minutes** [previous meeting on 10/9/17](#)
Gloria made a motion to accept minutes from the 10/9/17 meeting.
Sheri seconded
Vote: ayes - all
Nays - none
Abstain - none
Motion passed.
- III. **President's report - Seema and Mary**
none
- IV. **Treasurer's Report - Stephanie and Shazia**
 - A. **Profit and Loss Overview**
 - B. Valley High Dine Out fundraiser update
 1. Habit \$109.97
 2. Chipotle \$178.45
 3. Parent donation \$40
 4. Total funds raised \$328.42 - check to be presented at a Superintendent Meeting
 - C. 2016-17 files for audit - Seema is contacting Stella Zhang who has volunteered to conduct the audit
 - D. discussion on what to do with the old PFC Treasurer's computer
Sheri suggests having the DUSD IT Department remove all files and donate the computer to IT for their computers for families program
 - E. put on December agenda to follow up on the 8th grade events which has a budget of \$10,000 but we have collected less than \$500
- V. **Vice President's Report- Jennifer & Tammy**
 - A. Mustang Round Up successful

VI. Principal's Report - Sheri

A. Update on MPR and Gym Audio/Visual Improvements

1. Upgraded sound system in gym and MPR
2. Upgraded projector screen in MPR
3. \$25,400 was allocated with current projected cost \$13,000-15,000
4. Ordering has begun and installation will be DUSD in-house, hopefully in January

B. Update on Academic Department Grant

1. Turnitin.com licenses will cost \$3,204.
2. Charging cart and 10 chromebooks will be supplied by DUSD IT
3. PFC purchased 15 chromebooks for \$2,741 - possibly installed in the library Friday, November 17

C. Proposal to amend Academic Department Grant allocation by creating a line item for "Other Electives and ASB" and moving \$1,000 from the Turnitin line item to the new line item for participation by student leaders in local CADA conference and equipment for lunchtime activities (including hula hoops, rubber balls, volleyballs, badminton rackets, and frisbees)

1. 10-15 students will attend the CADA conference during Thanksgiving break
2. Sheri made a motion to amend Academic Department Grant allocation by creating a line item for "Other Electives and ASB" and moving \$1,000 from the Turnitin line item to the new line item for participation by student leaders in local CADA conference and equipment for lunchtime activities (including hula hoops, rubber balls, volleyballs, badminton rackets, and frisbees)

Tammy seconded

Vote: ayes - all

Nayes - none

Abstain - none

Motion passed.

VII. Update on Communications Outreach - Barna

- A. Katherine Utsumi from DHS PFSO will not be able to help with our new website so Barna will be considering alternatives**

VIII. Enrichment Update - none

IX. Volunteer Update - none

X. New Business

- A. Proposal to move \$2,000 from account 62875 "Staff/Teacher Fund" to account 63900 "Miscellaneous"**

- a. Sheri made a motion to move \$2,000 from account 62875 “Staff/Teacher Fund” to account 63900 “Miscellaneous”
Tammy seconded
Vote: ayes - all
Nayes - none
Abstain - none

Motion passed.

- B. Proposal to allocate up to \$200 from account 63900 “Miscellaneous” to purchase a Gold Ribbon School banner for the office entry area
 - a. Sheri made a motion to allocate up to \$200 from account 63900 “Miscellaneous” to purchase a Gold Ribbon School banner for the office entry area
Seema seconded
Vote: ayes - all
Nayes - none
Abstain - none

Motion passed.

- C. Proposal to allocate up to \$1,200 from account 63900 “Miscellaneous” to purchase 5,000 custom honor roll certificates
 - a. Sheri made a motion to allocate up to \$1,200 from account 63900 “Miscellaneous” to purchase 5,000 custom honor roll certificates
Seema seconded
Vote: ayes - all
Nayes - none
Abstain - none

Motion passed.

- D. Proposal to allocate up to \$5,000 from account 62720 “Facility Improvement” to office storage and records maintenance
 - a. Sheri made a motion to allocate up to \$5,000 from account 62720 “Facility Improvement” to office storage and records maintenance
Seema seconded
Vote: ayes - all
Nayes - none
Abstain - none

Motion passed.

XI. Public Forum

Meeting Adjourned: Seema adjourned the meeting at 7:38 PM

Next Meeting on: 12/11/17

2/12/18

3/12/18

4/16/18

5/14/18