

Fallon PFC Open Meeting: **Aug 19th, 2019**

**Board Attendees:**

President: Sobia Qureshi	Vice President: Kaibo Haung
Director of Volunteers: Shazia Nomani	Secretary: Samriti Singh
Treasurer: Christy Li	Co Treasurer: Chanel Fang
Director of enrichment: Priyanka Sharma	Director of enrichment: Huma K
Director of enrichment: Mittal Ayachit	Director of communication: Barna De

**( Names and signatures of parents attendees is attached)**

- I. **Call meeting to order** - Shazia Nomani called to order the meeting at 5.33 p.m.
- II. **Introduction** - All the parents and the board introduced themselves. ( Attendance sheet is attached )
- III. **Principal - Risha Krishna** - Principal introduced herself. She spoke about her aim & vision for this year in school. She would like the students to be well rounded . She wants all students to have fun while concentrating on academics so that they have fond memories of Fallon when they look back,. Her plan for the year includes the following initiatives :
  1. Villaging - Villaging means that a group of students would have the same set of teachers for that grade. Although it may not be the same period . It will be a cluster under the same core teacher.This helps in collaborative work between teachers. It helps them to plan better for students and in dealing with social & emotional issues. Teachers are very excited about this innovative concept. There will be a collaborative meeting once a month on a wednesday where the teachers will meet with the village group. PFC support would be required to make villaging a success in Fallon.
  2. Safety: The school has realized that incase of an emergency, the emergency vehicles cannot enter the campus as parents are parking in the driveway. So this year, the campus drive way will be closed from 8.40-3.00 p.m. School would need help from PFC to get parent volunteers to make this possible. Another thing that the school is looking into is closing the back door while schools are in session so that no one can come in through these doors .

3. Socioemotional -The school will try and provide some enrichment program for making the students well rounded . This might include developing skills to cope with depression, processing emotions etc.

#### **IV. Shazia on behalf of president**

- A. Voting- Shazia passed the motion to approve Kaibo for the post of VP and Christy Li and Chanel Fang for the post of Co treasurer, Riti second it. Everyone approved and there were no Nays

#### **V. Treasurer - Christy Li/ Chanel Fang**

##### **A. Update on bank**

- Reconciliation of financial statement is being done regularly.
- QBs latest version has been bought by PFC and everything is now online and easier to access.
- Tax is due and Augustin will be taking care of the same again.
- Internal audit was done and a few mistakes occurred. It was due to the fact that 4 treasurers left last year and everything was done manually. But steps have been taken to correct the mistakes. Everything is in order now.

##### **B. PFC budget**

- We made \$101,277 as donation in all. We still wait for company match which will start coming in a couple of months.
- Sign board made all the difference as parents knew what was expected and donated \$180 as the minimum amount.
- Donations for 8th grade events that include the dance, breakfast and gift to school ( \$30) was also collected at check in and we managed to collect \$6480.
  - ❖ Questions on last year's 8th grade promotions were asked by the new promotion team.
  - ❖ The 8th grade dance chair asked as to how the \$30 is shared between dance, breakfast and gift? Shazia answered - It all depends on the planning committee. Last year, more was spent on dance. Gift cost around \$1600 and breakfast was around \$2000. Last year due to Shazia efforts, we could manage to collect \$11,000 for this line item.
  - ❖ It was decided we will be adding the reminder for donation for dance every time in fallon flash starting January as suggested by Shazia.
  - ❖ Another question was if parents can donate this money online on our PFC website. Barna will look into it and may create a link for the same.
  - ❖ Line item 49000 will be changed to \$12,000 instead of 10,000 as the students have increased since last year.

❖ Line item 63250 will also be changed to \$12000

- 43410 will be mentioned as zero or the line item taken out as advised by Shazia. We had donations last year from Ross and so this line item came in.
- Line item 611000 is based on the charges by Fremont Bank every month ( \$100). Treasurer will ask the bank if this can be reduced.
- Line item 61200 are the new board members fingerprinting which has been \$250 as of now.
- Line item 61300 is the same insurance as last year, which is \$645. Hence, we can reduce the amount to \$645. Kaibo had asked how much is PFC insured under this insurance. Sobia, will get back on this later.
- Taxes have been done by Augustin and he will be doing the same this year too. He doesn't charge PFC for this.
- Line item 61500 has been increased since last year as this amount is being used to buy boxes for the shed to keep paperwork in order.
- Line item 61700 was also increased as new version of quickbook was purchased to ease the process for treasurers.
- Line item 61800 is for constant contact.
- Line item 62200 has been increased as this money will also be used for career day as requested by admin last year.
- Line item 62500 has been increased to help in the villaging concept in school
- Line item 62515 is reduced to \$2000 as this line item is not utilized as most expenses are covered by parent donations to each program. We will offer parents aide if anyone asks for it.
- Line item 62535 is \$1000 and it is used by counselors on a regular basis to teach students about bullying and other socio emotional concepts.
- Line item 62700 is increased to \$7000 to help the library to fund more books.
- Line item 62720 is a carry over amount of last year. PFC has not yet been billed for the beautification for school yet. ( The bill will be coming soon).
- Line item 62800 will remain the same.
- Line item 62875 is based on stipend to each teachers( \$200) and it's \$13,800 this year.
- Line item 62880 is the stipend we give to the campus supervisor to help us during the dances in school.
- Line item 63300 can be used for community event in our school like mustang round up, multicultural night and astronomy night.
- Line item 63560 ( \$1000) is used for buying book club books and snacks for the event.
- Line item 63900 ( \$2000) is for any special funding as and when requested in this year.

**MOTION was passed by Sobia to approve the 2019-20 working budget with amendment as discussed today. Kaibo second it. Everyone was in favor and no Nays.**

#### **VI. Vice President/Fundraising - Kaibo Huang**

#### **VII. Communication- Barna**

- A. Facebook page-Barna has added two questions to FB page. If parents answer both the questions, they are approved to be a part of PFC FB page. But mostly people are answering only the first question about the grade the student is in.

So parents suggested we shift the order of the questions and ask the grade question second and the respect to use this FB question as first. Also it was recommended that to advertise the importance of question on FB page on fallon flash.

**VIII. Secretary -Riti**

**IX. Director of Volunteers - Shazia**

- Shazia has dates for 4 dances and wanted to know from admin if any more sign up is needed
- Admin requested for 2 more sign ups. First is for traffic control in the morning and in the evening.
- Second was for photocopying squad.
- Shazia also will send a sign up for volunteers for girls who code club.

**X. Enrichment - Priyanka/ Mittal/Huma**

**A. Enrichment program update**

- **Wei-Wei will be parent lead for Math Count.** She will be helped by several student volunteers who have done this program previously and want to come back to Fallon to teach students. She will be holding the placement test soon to select students for math count. Most of the students will be from 7th and 8th grade but she will also take a few from 6th grade in order to groom them for the competition. This is a math competition sponsored by companies in order to foster a learning environment for students with a passion for math. This club will meet on Fridays from 4pm-5.15 p.m.
- **Ishpreet will the lead for enrichment program Science of Disease.** This program is opened only for 8th graders. The Science of Disease is a PFC enrichment program that will give interested eighth graders an in-depth look at the fields of neuroscience, molecular genetics, and epidemiology. It includes a student-directed project, and an honest talk about Dublin High and selective college admissions. The student lead is a high school student and would like to help students to understand some concepts taught in AP Biology and the Dublin High Biomedical Academy's electives in high school. The club will meet twice a month on Fridays from 4:30 to 5:30 PM.
- **Sushmita is a parent lead for Chess Club.** This club has been in Fallon for the past 4 years and have won many tournaments in state level/ national level ever since. They are planning to take a maximum of 80 students as of now and this will be based on chess tournament that will be held on Sept 14th. One of the focus areas for this year is that they would like to encourage more girls to take part as compared to prior years.

**B. More programs**

- Other programs will be Scrabble ( Parent lead : Chan Fonseka)  
Art ( Parent lead : Vanessa Thomas) and French (Parent lead: Deepa Desai )
- French parent lead Deepa would be doing two groups this year : one will be foundation and the other will be intermediate for returning students.
- The policy of one program one child will be applicable this year too.
- Parents who volunteer, their kids can take 2 enrichment programs.
- Blocking the MPR will be done by enrichment lead themselves.

**XI. New Business & District Committee Updates**

- A.** Sobia presented the board with the request for Membeam for 6th and 7th grade and Shaskesper play for 8th grade. Both were approved by the board and the money will be taken out as a part of academic grant.
- B.** Principal had asked for 2 newspaper and 3 magazines subscription for staff room. Both were approved by the board from the line item 62876.
- C.** Principal had also come to the board for approving of Buzz math and for walkie talkies for the school. Principal will be talking to the district in regard to the cost for walkie talkie and their insurance and will get back to the board. Principal will also get back to the board on how many students will be using the Buzz Math program.
- D.** Some bills had come from last year which include the campus supervisor payment and also PE substitute payment. Board agreed on campus supervisor payments that was for the 8th grade dance but the board was unsure about PE substitute. Sobia will talk to ASB for this payment again as PFC is not allowed to pay for substitutes.

**XII. Public Forum**

Meeting adjourned at 7.42 pm.