

**Minutes**  
**Fallon Parent Faculty Club Meeting**  
**Monday, January 14, 2019**  
**6:30 PM Start**

Community Members: see sign in sheet

**Agenda**

- I. Call meeting to order: Meeting called to order at 6:35 PM
- II. Action Items and approval of minutes - Tammy motioned to approve the minutes.  
Barna 2nd the motion.  
Ayes - All  
Nayes - None
- III. Guest Speaker - DPIE - Mike Utsumi introduced DPIE which is a non-profit education organization which was incorporated in 1993. There are two sides to DPIE. The academic side and the foundation side which is fundraising and organizing programs.  
DPIE presented a check to ASB in the amount of \$10,000.00. Stipulation is DPIE would like to return to Fallon to see what was purchased with the \$10,000.00.  
DPIE is hosting a Dine out February 9th and 10th at Yalla Mediterranean, Gianni's on April 15th where the restaurant will donate 25% of their take and 100% of their tips. Also DPIE will have a fireworks booth and asking for volunteers to work a shift. DPIE also hosts a Fall Gala.  
Rich with DPIE said that the middle school summer program has grown by about 100 students. 85% come from Fallon. Therefore, the summer program will be moved to Fallon. The start times will be 8:00 AM - 12:45 PM at the HS and 8:30 AM - 1:15 PM at the middle school. There are 6 Fallon teachers teaching. There are 19 courses in each 3 week session starting June 5th - July 11th. Most of the classes are 2 hours and 15 minutes and they anticipate over 500 students participating. Profits from these programs allow us to give more back to the schools. DPIE has hit more the \$200,000.00 back to the schools.
- IV. Principal - Sheri -
- V. President - Shazia -
  - A. Update on Tax Returns - There were no extra charges for the tax return, so we are in good standing.
  - B. 8th Grade Promotion Dance - The committee is taking care of everything for the dance.  
Venue - Done (DHS)  
DJ - will be booked by the committee  
Permission slip - forwarded to Danielle

Collect Permission Slip & Money - given to Dilli/Deepa  
Chaperone - Lindy taking care of it  
Set budget - whatever we collect  
Food - committee handling  
Check-in - use same ID process

PFC - takes care of breakfast, basketball activity and promotion dance for the 8th grade promotion

- C. **Housekeeping** - Dilli is on board and working with Deepa. She needs to get password for online banking and bank card.

Paypal reader - Merchant Services has been disconnected and phone card reader from last year given to Deepa.

Shazia made a motion to move Fall Check-in gifts from line item 63310 to Fall Check-in Gifts and Supplies line item 61000. Barna 2nd the motion.  
Ayes - All  
Nayes - None

*Shazia* - "Where are we taking the money out for the PFC Volunteers?" "It is too broad and we need to be more specific. I would like to have something for volunteer appreciation.

*Lindy* - "Enrichment does a parent volunteer appreciation every year. We also do a volunteer appreciation lunch for the parents who volunteer.

Shazia made a motion to move Bank Charges line item 61100 in the amount of \$200 to Hospitality to cover PFC meeting celebrations to line item 62600 making the total now \$3,000.00. Rita 2nd the motion.

Ayes - All  
Nayes - None

- VI. **Vice President/Fundraising** - Riti - \$100 is coming from Eye Level for donation. Sanjee Gupta is donating \$1,000 but he wants to put a banner up. Ross is donating \$2,000 with specification that is only to be used for the math academy. Once we get the check make a line item for corporate contribution.

- VII. **Treasurer** - Deepa - We received a check for the Campus Supervisor invoice in September. A payment was made in the same amount to Louis instead of cash. Shazia called the district. They said it has not happened before but were willing to work with us. Deepa could not find the paperwork. *Sheri* - "Send an email to the principal at DHS."  
*Shazia* - "Deepa, can you share all the P & L from this school year on PFC google drive?" "We need to make sure they are on the google drive to leave a trail for the next person that comes along."

- VIII. **Communications** - Barna - No report

**IX. Secretary - Tammy - See above**

**X. Director of Volunteers - Lindy - Sending out sign ups for February 14th dance.**  
There hasn't been a lot of response for the traffic safety volunteers. They are continuing the program anyway. This is the 2nd month and need to see how sustainable this is. What do we do if something happens to the kids. This is a question for the school. Ask Mrs. Sweeney to meet regarding this.  
Stephanie has no recollection of writing receipts for Chess. If you do not use the word donation it is very tricky, according to the CPA.  
*Barna* - "Tell the chess club it should be recommended donation."  
*Lindy* - "It is mandatory to pay a fee."  
*Barna* - "Then just say it is a fee and take out the word donation."  
*Lindy* - "Since it is a fee we cannot issue a receipt for donation. Should I talk to Eric."

**XI. Enrichment - Judy -No Report**

**XII. New Business & District Committee Updates**

Kolb Elementary is asking for an In Kind donation for a fundraiser. We can donate a shirt, a bag or up to a certain amount.

*Riti* - "How about \$50.00?"

Shaza motioned to donate no more than \$50 from line item 63300 to Kolb Elementary for fundraiser. Riti 2nd the motion.

Ayes - All

Nayes - None

Huntington Learning Center would like to make a presentation.

**XIII. Public Forum**

**Meeting Adjourned 8:05 PM**