

**Minutes**  
**Fallon Parent Faculty Club Meeting**  
Monday, December 10th  
6:30 PM Start

Community Members: see sign in sheet

**Agenda**

- I. Call meeting to order: **Meeting Called to order 6:40 PM**
  
- II. Action Items and approval of minutes - **Tammy made a motion to approve the minutes. Barna 2nd the motion**  
**Ayes - All**  
**Nayes - None**
  
- III. Principal - Sheri - **Landscape vendors came out and walked around campus. They will come back with proposals for \$15,000.00 that was budgeted. We can ask other companies if they can match the same design. Business office will review contract in early January. We hope to have it installed over Spring Break. The plan will likely include hardscaping (cement) and possibly additional benches in front of the rotunda.**

**PFC purchased 10 copies of "How to Raise an Adult". The discussion will be on January 10th at 7:00 p.m. PFC will provide hospitality.**

**Most expenditures from the Academic Department Grant have been initiated at this point. Ms. Sweeney will make adjustments as needed for the second semester.**

**Barna - "There are different math nights coming up and one coincides with other events." Sheri - "Wells is holding the same information but on different nights so you can attend both."**

**Teens and Screens is on January 24th. Parent education of helping your teen manage their screen and internet time.**

- IV. President - Shazia -
  - A. Celebrate - **Thank you Danielle for all your organization and Support.**
  - B. Nomination of new board members - **Huma sent nomination for Co-Director of Enrichment. Shazia - "I would like to nominate Huma Khan for the position of Co-Director of Enrichment. Deepa - "I would like to nominate Dili Wong as Co-Treasurer. Tammy - 2nd motion.**  
**Ayes - All**  
**Nayes - None**
  - C. Housekeeping -

1. The Contact list is finished.
2. The Income Taxes were incomplete and need to be resubmitted. Contacted Argus. Stamped today's date but will probably be penalized by the IRS because it will get there after the 10 days.
3. Streamlined the reimbursement processes. Barna will need to update who is who on the website.

V. Vice President/Fundraising - Riti - Absent due to Superintendent's meeting.

VI. Treasurer - Deepa - *Shazia* - "After hearing from board members that Mike was saying he was forced out, I sent him an email. Unfortunately, things were not balancing and some things were not getting done."  
*Barna* - "We need to get check for Astronomy night."

Donations - \$72,685

Carryover - \$45,000

Total Income: \$123,053

1. Corporate Contributions - PGE and Sales Force. *Lindy* - "Shouldn't that be under Corporate Match?"
2. Direct Public Support is also Company Match but it is a different line item. *Shazia* - "Was it like this last year?"
3. What is the bank charge of \$730? - *Shazia* - "The Merchant Services. We used the services from Fremont Bank. We returned the Merchant Services and we shouldn't see anything from this because we only use it for registration."
4. Pizza for Fall Check-In - Needs to be moved to a new budget line item.
5. Academic Department Grant - Everytime there is a request it is signed by Mrs. Sweeney.
6. Membership and Dues - Already in the system for \$550.00. *Lindy* - "This is debate and should be under Grant. Needs to be rectified with Mrs. Sweeney."
7. *Deepa* - "I am not on the bank account because I don't want to be on the account. That is why I do not have a debit card. I ordered on Amazon and need to get reimbursed. Mr. Holback purchased \$400.00 and Mary did it on her card." *Shazia* - "Need to talk to Mrs. Sweeney."  
*Judy* - "There should be two signatures for items ordered."

Deepa motioned to move the \$200.19 from line item 61000 to line item 63900.

Tammy 2nd motion.

Ayes - All

Nayes - None

Deepa motioned to move Membership and Dues in the amount of \$550.00 from line item 65150 to line item 62500. *Lindy* 2nd motion.

Ayes - All

Nayes - None

Deepa made a motion to move Corporate in the amount of \$500.00 from line item

43410 to line item 42000. Tammy 2nd motion  
Ayes - All  
Nayes - None

Deepa motioned to move Direct Public Support - other in the amount of \$1,870.20 from line item 43400 to line item 42000. Lindy 2nd motion  
Ayes - All  
Nayes - None

- VII. Communications - Barna - Sent email to Sheri regarding Astronomy Night
- VIII. Secretary - Tammy - See above
- IX. Director of Volunteers - Lindy - No Report
- X. Enrichment - Judy - Nominated Huma Khan for Co-Director of Enrichment. (See item IV/B above)
- XI. 8th Grade Promotion - Danielle -
  - 1. There will be three different themes for students to vote on. 1 - Under the Sea, 2 - Boardwalk, 3 - Paris.
  - 2. The dance is on May 11 at DHS.
  - 3. Currently no DJ - Is there one you like the most. We would like to use High Top. He is expensive.
  - 4. Posters will go up in January and give kids 1 week to vote on theme.
  - 5. Make payment due 1 month prior to dance and advertisement for dance 2 months prior.
  - 6. We expect about 75% of class to go.
  - 7. Photo booth person is hired.
  - 8. Shazia - "Last year they charged \$30.00 for the dance and we didn't collect at registration. You will need to start soon so you can get the money so you can start paying for what you need. Also, I would suggest checking with Janice just to make sure it is all taken care of."
  - 9. Barna - "You should do a buy your ticket early and get a discount."
  - 10. 8th grade promotion is on Thursday.
- XII. New Business & District Committee Updates
- XIII. Public Forum

Meeting adjourned 8:45