

Fallon Parent Faculty Club Meeting
Monday, October 15, 2018
6:30pm start

Community Members: see sign in sheet

Agenda

- I. Call meeting to order: Shazia**
- II. Action Items and approval of minutes -**
 - A. Previous meeting minutes August 27, 2018 meeting
- III. Principal - Sheri**
- IV. President - Shazia**
 - A. Celebrate
 - B. Treasury Procedure (segregation of duties, reimbursement, mentor etc,)
 - C. Merchant Service Account with TSY/Fremont has been closed
 - D. Income Tax Returns for 2017-18 school year _ Septanie Choy/Agus
 - E. Snack Packs for Parent/teacher Conference -Hospitality Team
 - F. Key Regulation, DUSD Policy & Internal Control Guideline Training (10/17 6-8PM OR 10/18 9-11AM)
- V. Vice President/Fundraising - Riti**
 - A. Garden Grant Update
 - B. Check from Food Mafia
- VI. Treasurer - Mike/Deepa**
 - A. Monthly Reports
- VII. Communications - Barna**

Need 1 or 2 persons for the Astronomy Night. The back gate should be opened for the Guys with telescopes to come inside to blacktop.
- VIII. Secretary - Tammy**
- IX. Director of Volunteers - Lindy**
 - A. Update on Volunteer clearance for Enrichment
- X. Enrichment - Judy**
 - A. Update on programs
- XI. New Business & District Committee Updates**
 - A. Superintendent's Meeting - Shazia
- XII. Public Forum**